

AGENDA

Meeting: WESTBURY AREA BOARD
Place: Westbury Parish Hall, Church Yard, Westbury BA13 3BT
Date: Thursday 11 August 2011
Time: 6.30 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Anna Thurman (Democratic Services Officer), on 01225 718379 or email anna.thurman@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01373 864714 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Julie Swabey	Ethandune	01380 830043 07794 846698
Cllr David Jenkins	Westbury North	01373 823605 07941 201637
Cllr Michael Cuthbert-Murray (Vice Chairman)	Westbury East	07738 873640
Cllr Russell Hawker	Westbury West	01373 822275

Items to be considered	Time
<p>1. Chairman's Announcements, Welcome and Introductions</p>	6.30pm
<p>2. Apologies for Absence</p>	
<p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>4. Minutes (<i>Pages 1 - 14</i>)</p> <p>To confirm the minutes of the meeting held on 16 June 2011.</p>	6.35pm
<p>5. Partner Updates (<i>Pages 15 - 20</i>)</p> <p>There will be no verbal updates – reports are included within the agenda.</p>	
<p>6. Issues Updates</p> <p>To receive updates on those issues highlighted at the previous Area Board meeting and received online:</p>	
<p>7. Older People Accommodation Development Strategy (<i>Pages 21 - 24</i>)</p> <p>To receive a presentation from James Cawley, Service Director Strategy and Commissioning on the Older People Accommodation Development Strategy.</p>	6.45pm
<p>8. Help to Live at Home</p> <p>To receive a presentation from John Salen, Project Manager, Business Change on the topic of 'help to live at home'.</p> <p>The Council has been working with the NHS and residents of Wiltshire on a major review of the services that are available to</p>	7.05pm

older and vulnerable people living in the county.

9. **Queen Elizabeth II Fields Challenge** (*Pages 25 - 30*) **7.25pm**

To nominate outdoor recreational spaces within the Westbury Community Area for consideration by the scheme.

10. **Community Area Grants** (*Pages 31 - 46*) **7.40pm**

To consider applications for funding from the Community Area Grants Scheme.

- a) 1st Westbury Scout Group
- b) Westbury Music and Arts Festival

11. **Future Meeting Dates** **8.00pm**

Westbury Area Board Open Day will take place at Soisy Gardens, Westbury (next to library) 10am -2pm Saturday 13 August 2011.

The next meeting will take place on 6 October 2011 in the Jubilee Hall, Bratton.

Future Meeting Dates

Thursday 6 October 2011

The Jubilee Hall, Bratton BA13 4RW

Thursday 8 December 2011

The Laverton, Westbury BA13 3EN

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Heywood & Hawkeridge Village Hall, Church Road, Heywood,
Westbury, Wilts BA13 4LP
Date: 16 June 2011
Start Time: 7.00pm
Finish Time: 9.20pm

Please direct any enquiries on these minutes to:

Anna Thurman (Democratic Services Officer), Tel: 01225 718379 or (e-mail) anna.thurman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins, Cllr Julie Swabey (Chairman), Cllr Russell Hawker and
Cllr Michael Cuthbert-Murray (Vice Chairman)

Cllr Toby Sturgis, Cllr Richard Clewer

Wiltshire Council Officers

Sally Hendry, Westbury Community Area Manager

Julia Cramp, Service Director for Commissioning and Performance, Department for
Children and Education

Anna Thurman, Democratic Services Officer

Geoff Winslow, Team Leader, Minerals & Waste Policy

Town and Parish Councillors

Westbury Town Council - S Ezra, F Morland

Bratton Parish Council - K Davis

Coulston Parish Council - RJ Bayliffe

Edington Parish Council - ME Jones

Heywood Parish Council - P Sexstone, AF Brine, K Youngs

Partners

Wiltshire Police - Inspector Lindsay Winter

BA13+Community Area Partnership, Westbury Churches Together – C King

Total in attendance: 47

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board. He then explained that a Chairman and Vice-Chairman for Westbury Area Board had to be elected for the forthcoming year.</p> <p>He expressed his thanks to the local communities, Officers and Councillors for their support during his year as Chairman.</p>
2.	<p><u>Election of Chairman</u></p> <p>The Chairman sought nominations for the position of Chairman of the Westbury Area Board for the forthcoming year.</p> <p>Decision</p> <p>Councillor Julie Swabey was elected Chairman of the Westbury Area Board for the forthcoming year.</p>
3.	<p><u>Election of Vice-Chairman</u></p> <p>The Chairman sought nominations for the position of Vice-Chairman of the Westbury Area Board for the forthcoming year.</p> <p>Decision</p> <p>Councillor Michael Cuthbert-Murray was elected Vice-Chairman of the Westbury Area Board for the forthcoming year.</p>
4.	<p><u>Nomination of representatives to Outside Bodies</u></p> <p>In addition to the representatives agreed last year it was agreed,</p> <p>To elect Councillor Michael Cuthbert-Murray as an Area Board representative on CAYPIG.</p>
5.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Reverend Jonathan Burke, Kerry Eatwell, David Windess and Keith Miller.</p>

6.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
7.	<p><u>Declarations of Interest</u></p> <p>Councillor Russell Hawker declared a personal and prejudicial interest in agenda item 15, an area board led project grant for restorative justice/practice led by the BA13+CAP and Matravers School. Councillor Hawker is an Area Board representative to BA13+CAP and Governor at Matravers School and would leave the room during the discussions and the voting.</p>
8.	<p><u>Chairman's Announcements</u></p> <p>a) Community Services Contract</p> <p>Great Western Hospitals NHS Foundation trust (GWH) currently provides hospital services to approximately 340,000 people in Swindon, parts of Wiltshire, Oxfordshire and Gloucestershire and West Berkshire. The services provided by GWH are commissioned primarily by NHS Swindon and NHS Wiltshire. As a Foundation Trust the Trust is a membership organisation accountable to local people who influence the direction of the organisation through a Council of Governors.</p> <p>Last year the Government issued a White paper making changes to how the NHS is organised, including abolition of the PCTs by 2013 and the responsibility for commissioning health services with GP's. Another change was Transforming Community Services (TCS), this has led to PCTs looking differently at how community health services are commissioned. As an existing provider GWH chose to bid on all the services currently provided by Wiltshire Community Health Services, following a competitive process in November 2010 the Trust was selected as the preferred bidder for:</p> <ul style="list-style-type: none"> • Maternity, community and hospital services. • Children and Young Peoples services. • Adult services. <p>In general the contract is to manage these services for three years.</p> <p>b) Invitation to comment on the final draft proposed new council-wide street trading</p> <p>Wiltshire Council's Licensing Committee considered the issues raised by the public consultation on the proposed scheme. The main issues raised were:</p>

	<ul style="list-style-type: none"> • The scope of the scheme • The level of bureaucracy and time to process applications • The level of the proposed street trading fees <p>In light of these the Committee altered and added some exemptions. The scheme will now be revised in light of these decisions and a second two week consultation commencing in mid June with all interested parties and Area Boards.</p> <p>The consultation document will be available at http://www.wiltshire.gov.uk/council/consultations.htm</p> <p>8c) Royal United Hospital – Foundation Trust Application</p> <p>The RUH is currently consulting with the public on its plan to become an NHS Foundation Trust. These are individual organisations which are still an integral part of the NHS, but based on the concept of mutual organisation or cooperative societies. They have members who are representative of local communities and staff.</p> <p>Details on plans are available on the website, www.ruh.nhs.uk</p> <p>8d) Queen Elizabeth II Fields Challenge</p> <p>The aim of the Queen Elizabeth II Fields Challenge is to protect 2,012 playing fields in communities all across Britain by 2012, securing recreational spaces for communities. Each Area Board will be asked to submit two nominations in line with the project criteria. Town and Parish Councils will be encouraged to take part in the programme by putting forward land that they own for protection direct to Fields in Trust.</p> <p>8e) Future Events</p> <ul style="list-style-type: none"> • 13 August 2011, 10am – 2pm, Westbury Area Board – Open day, Soisy Gardens. • 24 June 2011, 2pm – 8pm, Spatial Planning Exhibition, The Paragon Hall.
9.	<p><u>Emergency Planning</u></p> <p>Nick Bate, Emergency Planning Officer, gave a presentation on town and parish emergency plans. Given the bad weather over Christmas, particularly rain and snow, the production of emergency plans was very relevant and Town and Parish Councils were being asked to assist with this initiative.</p> <p>The plans were compiled using national ‘at risk’ data as well as local risk</p>

	<p>information from the individual parishes. A nominated person would take responsibility for preparing the plan and ensuring that it was kept up to date.</p> <p>The Government had produced a template to assist with the production of emergency plans, which had been circulated to Town and Parish Councils via their clerks.</p> <p>The Chairman thanked Nick for attending the meeting to highlight this issue. If Parish Councils would like to find out more, please contact Nick directly, on nicholas.bate@wiltshire.gov.uk.</p>
10.	<p><u>Partner Updates</u></p> <p>The Board received verbal updates from:</p> <p>CAYPIG. Sally Willox, Youth Development Officer explained the issues raised by the group which included; Westbury skate park improvements, pavement lighting in certain areas of Westbury, installation of youth shelters in specific locations, developing a Wiltshire youth football league, leisure credits system, smoothy bar project, development of a multi-media room at the youth centre, young person’s rural transport scheme, 13-19 Youth Strategy and perception of the young people in the community.</p> <p>Currently there are 880 young people engaged with CAYPIG.</p> <p>POLICE. Inspector Lindsay Winter, Sector Inspector, updated the board on over arching issues affecting the County and the local community area.</p> <ul style="list-style-type: none"> • Structure of Neighbourhood Policing Teams (NPTs) has changed. 55 NPTs have reduced to 20 to reflect the 20 Community Areas – there will be no change in uniformed staffing levels. • Overall Police performance is stable, however non–dwelling burglaries – unattended shed and barn buildings does not appear to be stopping. Wiltshire Police are working with Dorset and Avon and Somerset to improve this. • Locally there has been a spate of dwelling burglaries – there have been two significant arrests. • Anti Social Behaviour (ASB) within the town is of note, currently officers are engaged in targeted work with a group of individuals and this should have an impact. <p>Cllr Cuthbert-Murray thanked Inspector Winter for the excellent work and noted the increased visibility of Police within the town.</p> <p>ASB issues surrounding the toilets in the car park were raised, Inspector Winter explained that there had been four arrests and the case was pending.</p> <p>Cllr Hawker assured the Board that the CCTV cameras were all working and</p>

	<p>even if there was a period of time when the operations room in Warminster was not manned recording was still taking place.</p> <p>Visit the new and improved website at: www.wiltshire.police.uk</p> <p>BA13+Partnership. The next meeting would be held on 29 June at Edington Parish Hall. Grants of up to £500 are still available for projects that can demonstrate a link to a local need. A small steering committee is being set up to facilitate Restorative Practice.</p> <p>Westbury Chamber of Commerce. Cllr David Jenkins, Chairman of the Chamber of Commerce informed that group that the recent Wessex New Business Competition had been won by a company from Westbury. He went on to address the town car parking issues, where he has been in consultation with motorists, businesses and local people. The Chamber of Commerce would be submitting a report to Wiltshire Council – every effort would be made to try and improve the situation. The Chamber is also working with Matravers School to set up a Junior Chamber of Commerce to engage young people to get involved with business development.</p> <p>Parking issues were identified, by several members of the public surrounding Orchard Road and All Saints Crescent. Cllr Cuthbert-Murray explained that this is an on-going issue and that it has been taken to the Community Area Transport Group (CATG) which is looking at a road marking order.</p> <p>It was noted that the Board would prefer a written report from the Fire Services. The feasibility of this would be investigated.</p>
11.	<p><u>Wiltshire Children and Young People's Trust Draft Commissioning Strategy for Young People Aged 13 to 19</u></p> <p>Julia Cramp, Service Director for Commissioning and Performance, Department for Children and Education presented the Commissioning Strategy for Young People Aged 13–19 consultation that is taking place between May and August.</p> <p>The key aim is to improve outcomes for young people aged 13-19 in Wiltshire. This will be done by looking at the needs and what the services are and identifying the strengths and weaknesses ensuring that there are a good range of quality services available. Providing an early response to the needs of young people when they are at risk or problems arise an improving the way we work together.</p> <p>The strategy has a broad scope and includes health, education, housing, leisure, teenage pregnancy, youth crime and safeguarding.</p>

So far there have been a number of meetings and events where consultation has taken place with staff, young people and partners. Their views have informed the strategy.

Key issues highlighted so far by young people are; transport links, lack of facilities in villages, lack of jobs and support for finding jobs and the high cost of housing. Young people were prepared to compromise on location and facilities to ensure that they had good staff. Youth workers were the most requested staff and kitchens and IT suites the most popular facilities. It was felt that to have a fully accessible young people's building which has a friendly, safe atmosphere and good youth workers for support was most important.

Members from the local CAYPIG present to the Area Board the responses of the most common findings to date from the consultation with 412 young people in the Westbury Area.

Vision – young people should be able to....

- Have more places to go
- Grow up being able to deal with issues in life
- Get a job and a good education
- Understand their rights and be respected

Priorities– top 5 from WC's 11 identified ones

- 1) help young people do better at school
- 2) help young people move into employment and training
- 3) improve services for young people involved in risky behaviour
- 4) improve services for disabled young people
- 5) ensure maximum participation and involvement of young peoples

Campus – Youth Space

- 1) 99% of young people agreed that there should be space on every campus
- 2) 65% of young people agreed to sharing space with other people
- 3) 95% stated that young people need to be involved in designing and planning any space that they are going to use
- 4) 58% of young people said it would be ok to move from the youth centre to a campus as long as the facilities are similar
- 5) 62% agreed that the space does not matter as long as there are good workers

All the responses will be sent to Wiltshire Council, when the consultation in Westbury is complete, there will be information from a wide range of the population of young people in Westbury.

The draft strategy is available at www.wiltshirepathways.org on the home page under 'latest news'.

	<p>Julia Cramp acknowledged that there was a need to save £600k in line with Wiltshire Council's business plan. Cllr Clewer, portfolio holder for Youth and Skills stressed that this was a genuine consultation to re shape the service and the importance of the views of young people.</p> <p>Cllr Hawker explained that Westbury has a purpose built Youth Centre to meet a specific local need as the centre is located near to a super output area meaning an area of deprivation. Westbury therefore has a different case to other areas. The Youth and Community Centre rooms are well used but income generation is an option that should be pursued.</p>
12.	<p><u>Cabinet Representative</u></p> <p>Cllr Toby Sturgis cabinet member for waste, property and development control gave a brief update on his role.</p> <p>Points made were:</p> <ul style="list-style-type: none"> • As a cabinet member he is appointed by the leader of the Council. He is responsible for waste management including collection, disposal, recycling, climate change and development of control services including planning enforcement and conservation. • Within the planning arena there has been the installation of a new IT system which will capture all data electronically. • With the adoption of delegated powers, Officers are able to make planning decisions with contentious planning issues coming to the 3 weekly sub-committees held in North, South, East and West of the County.
13.	<p><u>Draft Proposals for Waste Disposal in Wiltshire</u></p> <p>Geoff Winslow, Team Leader Minerals and Waste Policy gave a presentation on the Draft Proposals for Waste Disposal in Wiltshire. He stated that waste is larger than just a local issue. Waste should not be seen as a problem but as a resource.</p> <p>The Waste Sites DPD is the final key document in the waste policy framework, which includes:</p> <ul style="list-style-type: none"> — Waste Core Strategy (adopted July 2009) — Waste Development Control Policies DPD (adopted Sept 2009) <p>It will ensure future waste development proposals are for the right types of facilities in the right locations. It allocates a range of sites for a variety of potential uses to ensure waste is driven up the waste hierarchy (reducing dependence on landfill with a greater focus on recycling and composting waste).</p>

The sites adopted Waste Local Plan Preferred Areas and sites placed in 'reserve' were suggested through, waste management operators, area wide leafleting campaign and the Wiltshire and Swindon Waste Development Forum.

Sites were identified through the examination of existing waste facilities and minerals workings sites lists, local plans and key industrial and employment areas. The purpose of this was to identify sites that warranted detailed appraisal, key land use planning issues and incorporate Sustainability Appraisal. Site appraisal work was undertaken during two periods June 2005 – October 2006, October 2006 – May 2009 (break in preparation) and May 2009 – present.

This work includes 43 sites with potential to accommodate:

- 10 household recycling centres
- 35 material recovery facilities/waste transfer stations
- 36 local recycling facilities
- 12 inert waste recycling/transfer facilities
- 7 outdoor composting facilities
- 15 waste treatment facilities
- 2 landfills
- 1 waste water treatment works

The 43 waste sites comprise of 14 strategic sites and 29 local sites. Strategic sites are large and more specialist facilities in terms of scale, amount of waste handled, specialist nature of waste managed and/or wider catchment area served. Local sites are similar operations undertaken at a smaller more localised scale. Waste sourced from a limited geographical catchment.

The Strategic sites for Westbury are West Wilts Trading Estate, Northacre Trading Estate and Lafarge Cement Works.

West Wilts strategic site potential uses are:

- Household recycling centre
- Materials recovery facility/waste transfer station
- Local recycling
- Waste treatment

Size of site: 68.1 ha

Current use: Trading estate

Planning context: Allocated employment land. (West Wiltshire District Local

Plan)

Northacre Trading Estate strategic site potential uses are:

- Materials recovery facility/waste transfer station
- Local recycling
- Waste treatment

Size of site: 43 ha

Current use: Trading estate

Planning context: Allocated employment land. (West Wiltshire District Local Plan

Lafarge strategic site potential uses are:

- Materials recovery facility/waste transfer station
- Local recycling
- Waste treatment

Size of site: 43 ha

Current use: Trading estate

Planning context: Allocated employment land. (West Wiltshire District Local Plan).

Questions from those present at the meetings included:

Why does Westbury have 3 Strategic sites and will all sites be used?

Geoff Winslow explained that the majority of the sites would be used. If they are not used, there will be serious government scrutiny. Waste will be managed and carried out in a professional manner.

Would you clarify energy derived from waste?

Geoff Winslow again reiterated that the chimney would not be used to burn waste and that any plans would be subject to the planning process and the Environment Agency.

Members of the public wished for the Lafarge site to returned to countryside. Now that a decision had been made not to use the site operationally – how long would residents have to wait for a Lafarge decision? Geoff Winslow could not comment on the decision making process from Lafarge. Whilst it is not an operational cement working site it still has a depot there.

	<p>Issues were raised over the increased volume of traffic that would be associated with the use of 3 strategic waste sites in the area? Geoff Winslow was unable to give data on this issue, however he would be able to present the data that Atkins has produced at a later date.</p>
14.	<p><u>Vision for Westbury</u></p> <p>Sue Ezra, Westbury Town Council, Town Centre Viability Group Chairman updated the Area Board on the progress of 'Vision for Westbury'.</p> <p>The Project was launched November 2010, led by Westbury Town Council with support from Wiltshire Council and Mid Wiltshire Economic Partnership. The aims of the project were to assess key issues affecting the town and to provide an overview of recommendations for the future of the town and surrounding area. The final report is expected within the next three months.</p> <p>Local people were asked their views about issues, likes, dislikes, aspiration and vision for Westbury. Areas of focus were:</p> <ul style="list-style-type: none"> • Enhance the town centre – ideas including changing the traffic flow including the removal of the rotundas extending shops around towards the Garden House Hotel. Encouraging more businesses and encouraging more interest regarding our historical past. • Development around the train station. • Improve links to employment areas.
15.	<p><u>Issues Updates</u></p> <p>Sally Hendry Community Area Manager (CAM) updated the Area Board on issues since the last meeting including concern about safety of double roundabout /crossing on Station Road, parking in Orchard Road and damage to country lane from traffic – Coach Road.</p> <p>The Community Area Transport Group met on June 10 to update on three priorities agreed for 2010/11 and to consider highways requests via Clarence and area board.</p> <p>The 18 Area Boards have been allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small-scale transport schemes to be progressed in their community areas. Westbury Area Board has been allocated £10,320.</p> <p>It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes, these are selected using technical surveys and</p>

	<p>inspections. In addition, it cannot be used to pay for revenue functions such as passenger transport.</p> <p>Westbury library is to get a new self issue machine this month. The Registrar who is currently housed at the hospital will be moving to an office in the library. The Area Manager will be based in library one day a week to help with issues and assist with Grant applications on-line. The Wiltshire Council web-site has been revamped to be more user friendly.</p> <p>Should you wish to raise an issue visit the Area Board issues page at: https://forms.wiltshire.gov.uk/area_board/report_issue.php?area_board=Westbury</p>
16	<u>Community Area Grants</u>
16.a.	<p><u>Performance Reward Grant</u></p> <p>A report on the Laverton would be given at a later date.</p>
16.b.	<p><u>Restorative Practice</u></p> <p>A Westbury Area Board led project on Restorative Justice/Practices was introduced by Cllr Hawker. The £2700 requested funding would allow specialist training enabling the set up the project in the Westbury Community Area. The training will take place both online and at Matravers School. Training will be offered for up to 18 people and is expected to start in September 2011.</p> <p>The project will be led by the BA13 + Community Area Partnership in conjunction with Matravers School.</p> <p>Cllr Hawker left the room of for the discussion and the voting on this agenda item and returned when it had finished.</p> <p>Decision</p> <p>Westbury Area Board awarded the sum of £2700 to the Restorative Justice/Practices Project.</p>
16.c.	<p><u>Dilton Marsh Memorial Hall</u></p> <p>An application has been received from the Dilton Marsh Memorial Hall – to fund the replacement of flooring to the stage due to wear and water damage and to paint the floor with black paint.</p> <p>Decision</p> <p>Westbury Area Board awarded the sum of £650 to Dilton Marsh Memorial Hall.</p>

	<p>Reason</p> <p><i>The application met the Community Area Grants criteria 2010/11 and linked to Wiltshire Council's priorities of engaging with local people and increasing numbers involved in volunteering and with the aims of the Westbury area community plan (Improving leisure/recreation P.27).</i></p>
16.d.	<p><u>Widening of the Narrow Footway at the Station Road End of Oldfield Road, Westbury</u></p> <p>A Westbury Area Board led project on the widening of the narrow footway at the Station Road end of Oldfield Road was introduced. This initially had been reported as an area board issue and was referred to CATG where it was identified as a project for this year. A rough estimate of the work is £15000 and will involve a road closure for 3 weeks. The grant application to the Area Board is for £5000, with further funding from the CATG and an approach to the town council.</p> <p>Decision</p> <p>Westbury Area Board awarded the sum of £5000 to help fund this project.</p>
17.	<p><u>Future Meeting Dates, Forward Plan and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on 11 August for immediate business only, starting at the earlier time of 6pm at All Saints Parish Hall, Westbury.</p> <p>Westbury Area Board open day will take place on 13 August at Soisy Gardens, Westbury.</p>

NHS Update – August 2011

Stakeholder Assembly considers the changing face your local NHS

Representatives from patient groups, voluntary and community organisations, Army Primary Care, Wiltshire GPs and the local council met to discuss the future of health care across the county when NHS Wiltshire held its Stakeholder Assembly on Thursday 23 June.

The Stakeholder Assembly, which is organised and held by NHS Wiltshire twice a year, considered changes to the National Health Service as a result of the Health and Social Care Bill 2011 and the priorities for future engagement with stakeholders in the future.

Eighty seven delegates received presentations about the Government's response to the Future Forum Committee's recommendations to the Health and Social Care Bill 2011, the role of Public Health, the establishment of HealthWatch and presentations from local GPs who presented on the organisation and structure of the new Clinical Commissioning Groups as well as the improvement of primary care in care homes. In view of the considerable changes proposed, delegates welcomed the opportunity to take part in a new feature – a question and answer session with a panel consisting of health professionals and GPs. A wide range of questions were raised covering a variety of themes and attendees welcomed the potential to gain a deeper understanding and to hold meaningful discussions which have an impact on future decision making. The input from GPs was much appreciated as bringing a fresh dimension and honesty to the debate.

Broad themes arising from the day will help to set the priorities for joint working between the PCT, Clinical Commissioning Groups and Wiltshire Council, and included an assurance for the smooth, safe and effective transfer of commissioning duties to Clinical Commissioning Groups; to ensure that appropriate patient and public involvement is kept as a priority by Clinical Commissioning Groups; to ensure that equality and parity of services in Wiltshire are kept at the forefront of future planning and that joint working between the PCT and Clinical Commissioning Groups continues so that existing skills and knowledge are maintained and developed.

In conclusion, the Stakeholder Assembly was considered an important opportunity to discuss NHS plans with patients and partners and to think about how local people can be involved as we go forward.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk



Crime and Community Safety Briefing Paper Westbury Community Area Board 11th August 2011

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: www.wiltshire.police.uk

Team News:

Ps Debra ASHLEY

Town Team:

Pc Jo Philpott
PCSO Matt Stewart
PCSO Neil Turnbull

Rural Team:

Pc Darren Foulger
PCSO Lukas Breedt

WESTBURY PERFORMANCE:

Westbury	Crime				Detections	
	May 2009 - April 2010	May 2010 - April 2011	Volume Change	% Change	May 2009 - April 2010	May 2010 - April 2011
Violence Against the Person	240	170	-70	-29%	39%	52%
Dwelling Burglary	35	50	15	43%	17%	2%
Criminal Damage	227	212	-15	-7%	15%	15%
Non Dwelling Burglary	80	84	4	5%	4%	4%
Theft from Motor Vehicle	65	50	-15	-23%	9%	0%
Theft of Motor Vehicle	29	16	-13	-45%	24%	25%
Total Crime	934	919	-15	-2%	25%	24%
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime for the most recently reported 3 month period (Mar - Jun 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</p> <p>** Detections include both Sanction Detections and Local Resolution</p>						

The performance figures this period reflect the recent spike Westbury Town has experienced with burglaries to houses.

The Police activity in dealing with this issue and the arrests made have been published previously and this work is still ongoing. The detections from this activity is sadly not reflected in this data as yet.

Further to the arrests above there have been 3 more burglaries reported which appear to be unconnected and quite different in nature. These offences are being investigated by CID officers.

The Police, Partners and the public are hopefully well aware of the issue re the ongoing problem of burglaries to our workshops, garages and sheds. These offences are continuing and again despite arrests (of people travelling considerable distances to commit crime in Westbury and its surrounding villages) the more recent incidents appear to involve bicycles being stolen.

Bicycles are an expensive commodity, something taken for granted and often left for short periods of time insecure and unattended. If I could stress anything at this time it would be for parents and children alike to take more care with their bicycle security. The local officers at Westbury can help with this and the officer of Bicycle coding if required.



1. **Mr Ricky Rogers** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. He can be contacted via Wiltshire Police Authority: 📞 01380 734022

or 🌐 <http://www.wiltshire-pa.gov.uk/feedback.asp>

Lindsey Winter
Sector Inspector
2nd August 2011

Older People Accommodation Development Strategy

Westbury Area Board – Chairman’s Report

Overview

The Council has produced a 10 year development strategy, modelled across two timeline options, which will modernise the way that older people’s accommodation is provided, develop and adopt an integrated accommodation system, ensure the best use of increasingly scarce resources and respond to local needs in local communities.

The capital cost of the proposed development programme, including extra care, nursing and specialist dementia care provision, is approximately £220m based on current prices. Under these proposals the Council does not anticipate funding developments directly and will be working to maximise investment from the private and voluntary sectors. An innovative joint procurement exercise with Devon County Council is also being progressed in an attempt to reduce future Social Housing Grant requirements for extra care developments by accessing potential cross-subsidisation of schemes through the inclusion of Council owned land.

The proposed development strategy and service remodelling would enable the Council to realise a cost avoidance of approximately £600m over the next 25 years when compared to the “do nothing” option. This will assist the Council to offset the challenges of the forecast demographic change of older people and is achieved through a diversion of people from residential care to community support or specialist nursing or dementia care, which achieves an average saving per person of £44 per week.

Development Strategy

The facilities to be provided in each of the community areas as a result of this development strategy are contained in the table below:

Community Area	Description of Facilities
Amesbury	40 unit extra care scheme to meet nursing needs
Bradford on Avon	80 bed nursing home
	18 unit extra care scheme
Calne	60 unit extra care scheme
Chippenham	64 bed care home for people with dementia
	60 unit extra care scheme
Corsham	80 bed nursing home
	40 unit extra care scheme

Community Area	Description of Facilities
Devizes	80 bed nursing home for people with dementia
	45 unit extra care scheme
Malmesbury	50 unit extra care scheme
Marlborough	16 bed nursing extension for people with dementia
	45 unit extra care scheme
Melksham	45 unit extra care scheme
	60 bed nursing home (Semington)
	18 unit extra care scheme (Semington)
Mere	45 unit extra care scheme to meet nursing needs
Old Sarum	80 bed nursing home
	64 bed care home for people with dementia
Salisbury	50 unit extra care scheme
	80 bed nursing home
Tidworth	40 unit extra care scheme to meet nursing needs
Tisbury	Virtual extra care scheme
Trowbridge	66 bed care home for people with dementia
	40 unit extra care scheme
Warminster	80 bed nursing home
Westbury	40 unit extra care scheme
Wootton Bassett & Cricklade	64 bed care home for people with dementia
	63 bed nursing home
	45 unit extra care scheme
	40 unit extra care scheme (Cricklade)

The delivery of these new developments would enable the existing not fit-for-purpose or outdated facilities to be replaced, whereby the current residents would be relocated to the new schemes and the existing homes closed.

The development strategy will be delivered through a variety of partnerships, contractual arrangements and funding opportunities. These include:

- A long-term partnering agreement with The Orders of St John Care Trust, who currently operate the Council's care homes for older people, which recognises the need for developments and / or significant refurbishments due to the ageing nature of the existing facilities.

- The Department of Health Private Finance Initiative through which the Council has been provisionally allocated £49.687m to deliver specialist dementia care and nursing facilities in the south and north of the county.
- An innovative Preferred Developer Partner Framework agreement which is being jointly procured with Devon County Council to facilitate the development of extra care housing with little or no requirement for public subsidy i.e. Social Housing Grant, due to the potential cross subsidisation of facilities through the inclusion of Council owned land.
- A review of the sheltered housing stock to assess the quality of accommodation and its ability to meet current and future needs. Facilities may be recommended for refurbishment to provide community extra care housing or to meet other Council priorities i.e. the provision of affordable general needs accommodation.
- Utilising private sector and Registered Social Landlord (RSL) initiatives which may reduce the requirement for Council led developments in particular community areas.

The Older People Accommodation Development Strategy was approved by the Council's Cabinet on 25th January 2011 and the full document is available on the Council's website.

Developments in Westbury Area

Westbury

Cabinet approval has been obtained to redevelop The Paddocks care home site in Trowbridge to provide a 66 unit specialist dementia facility which will be completed by April 2013.

It is anticipated that the newly developed Paddocks site and the extra care facility in Trowbridge will provide sufficient capacity for the existing residents of the Watersmead care home in Westbury to be relocated as an interim measure whilst the site is redeveloped. The Watersmead site will become a 40 unit extra care scheme delivered through the preferred developer framework agreement. The development is anticipated to be completed by April 2015.

Further Information

If you would like further information on the Older People Accommodation Development Strategy, please do not hesitate to contact Karen Jones (07990 611569 / karen.jones@wiltshire.gov.uk) who will be able to talk you through the proposed strategy and to answer any questions that you may have.

How Can Local Authorities Get Involved?

We would like Local Authorities across the country to nominate a number of outdoor recreational spaces in their area that they would be happy to protect as a Queen Elizabeth II Field which can then be put to a public vote later this year. The eventual winner will be protected and designated a Queen Elizabeth II Field.

Local Authorities can submit their nominations to the Challenge by contacting Fields in Trust on info@fieldsintrust.org or on 020 7427 2110.

What Do Local Authorities Gain?

The Queen Elizabeth II Fields Challenge is a fantastic opportunity to be part of a high profile national campaign that has a real impact and benefit on local communities. It represents an excellent and cost effective way for Local Authorities to mark both the Diamond Jubilee and the London 2012 Olympics in their area whilst also securing a platform to help achieve key targets around increasing physical activity and promoting the sustainability agenda.

What Are the Benefits of Protecting Fields?

The Challenge aims to protect outdoor recreational spaces and facilities for communities now and for generations to come whilst providing a focal point for celebrations in 2012. It is not a grant aid programme though some funding will be available and Fields in Trust will ensure that it is distributed according to the wishes of the donors.

In brief, the benefits of protection are:

- Making an express and recognizable commitment to local people to safeguard land, facilities and opportunities for sport, play and outdoor recreation both now and forever
- Protecting public access to outdoor space
- Providing reassurance to potential investors regarding viability and sustainability
- Ensuring that in the case of sale proceeds are reapplied to replacement facilities, with a priority on new outdoor facilities
- Raising awareness of the importance of such facilities in the context of quality of life, health, the environment and amenity

What Flexibility is Built Into Protection?

Fields in Trust has developed a range of options for long-term protection. Flexibility allows for measures to be put in place which are:

- Charitable or non-charitable
- In the case of freehold land, protection in perpetuity
- In the case of leasehold land, protection will of necessity be time limited to the length of the lease preferably not less than 99 years
- Specific to safeguarding the actual or foreseeable type of sport, play or recreational or usage involved including indoor facilities where appropriate

What is the Minimum Criteria for Queen Elizabeth II Fields?

Fields in Trust would like to emphasise that they will welcome a wide range of sites as candidates for nomination to the Queen Elizabeth II Fields Challenge. This range includes gardens, children's play areas, bicycle trails, nature reserves, sports pitches and many more.

As further guidance, when selecting sites to go forward, Local Authorities should bear in mind the following criteria – criteria in line with Fields in Trust's general policy on protection:

- The site must be owned by the organisation putting the field forward to become a Queen Elizabeth II Field.
- Evidence of title permitting site use for outdoor, sport, play and/or recreation must be produced.
- Sites may be provided with facilities and equipment or used as general open space, and established for that purpose by way of planning requirements.
- Each site's principal use should be outdoor sport, play or recreation. We aim to be flexible and therefore dedications including village halls and indoor leisure, heritage, cultural facilities that promote community recreation will be considered.
- Satisfactory evidence that the use or proposed use is a lawful use in planning terms.
- Generally the minimum size is 0.2 hectare (0.5 acre).
- Sites need to be accessible in terms of location.
- Sites need to be affordable for the local community.
- Sites should all be open to the public and either established charitably, held by a sports club under the CASC regime or held as Public Open Space.
- All sites will need local managers, who will be responsible for the quality of the facilities, their maintenance and development, improving participation and use and financial and operational sustainability.
- Sites must be compliant with existing legislation relating to sport, play or open space.

FREQUENTLY ASKED QUESTIONS

1 What is the initiative all about?

The QEII Fields Challenge aims to safeguard hundreds of outdoor recreational spaces in perpetuity for future generations in celebration of the Diamond Jubilee and as a permanent tribute to Queen Elizabeth II. The initiative has particular pertinence given the other landmark event scheduled to take place in the UK in 2012: the London Olympics.

2 Why is access to green space such an important issue at this time?

Access to outdoor space is vital for communities and plays an important role in providing a place for both physical activity and relaxation. Sport and play are essential tools for developing confidence, self-esteem and learning the importance of team work. It is well documented that community recreation reduces alienation, loneliness and anti-social behaviour whilst also promoting ethnic and cultural harmony.

The recent Inverdale report published in May 2010 states that there is evidence that the number of playing fields has reduced from 26,000 in 1992 to 20,000 in 2009 and so it is vital that we take action.

3 Are you creating any new fields? Or are they all existing fields?

It is anticipated that the vast majority of the fields commemorating The Queen's Diamond Jubilee will be existing fields – where they are valued and supported by the votes of local people it is very important that they are protected. However we also hope to help protect some brand new fields by safeguarding outdoor space within new housing estates, persuading private landowners to donate land for recreational use – especially in rural areas – and potentially through the conversion of public wasteland.

4 Aren't you just re-naming existing fields after The Queen?

Absolutely not, Fields in Trust exists to safeguard fields through legal means by placing covenants on the land, meaning they have to remain fields forever. Decades of urban development have seen the stock of fields reduce substantially. Once lost, playing fields are lost for good. FIT's aim is to safeguard existing fields for the future. The QEII Fields Challenge will boost *existing* numbers of safeguarded fields for the benefit of future generations.

5 Once the 2,012 target is reached, will the programme end?

It's too early to say. At the moment, the target is for 2,012 fields, but Fields in Trust has an ongoing programme of saving and enhancing outdoor recreational space, so we would always be interested in more.

6 Is there a deadline for acquiring the 2,012 sites - 2012?

FIT will be working to secure as many Queen Elizabeth II Fields as possible by 2012 but some fields may come on line after this date if negotiations are protracted. As the Challenge heralds the beginning of an exciting decade of sporting events in the UK we are very happy that the project may extend beyond 2012.

7 What is the role of the UK Government in this programme?

The previous and current governments have both been very broadly supportive of this initiative to protect outdoor spaces for sport, play and recreation in the landmark year of 2012. An endorsement of the campaign from Hugh Robertson, Minister for Sport and the Olympics is on our website.

8 Who are you targeting with this initiative?

FIT aims to engage the whole nation with this exciting legacy initiative. At the outset we are chiefly targeting the larger local authorities as their support for the project is absolutely the key to its success. We want each Local Authority throughout the United Kingdom to nominate a series of fields in their area that they would be happy to protect as a Queen Elizabeth II Field (to be known as a Queen Elizabeth field in Scotland). We will then target the public at large by putting these fields forward to a vote allowing the general public to express their support by way of a vote for their favourite local field. We hope that the public will be excited by the chance to be involved in creating a permanent and tangible legacy to benefit their community both now and in the future. We also hope that Local Authorities will see the great benefits that protecting these spaces will have in terms of addressing some of their key agendas around increasing physical activity, promoting social cohesion and improving the environment, alongside celebrating Her Majesty's 60 years on the throne in a long-lasting way for their communities.

We also want to encourage any town, parish or community council; sports club, recreational charity, voluntary body or private landowner who might want to get involved with the initiative and so will be accepting submission of individual fields to the scheme providing they meet the set criteria. This will provide a great opportunity to create some brand new fields.

9 Why should Local Authorities get involved with this initiative?

Local Authority elected members and officers take many important decisions and The Queen Elizabeth II Fields Challenge presents an opportunity to safeguard a community facility that will not only benefit people today but also generations to follow, securing for communities access to outdoor spaces for sport, recreation and play. At a time when one in three children under 12 is overweight or obese, protecting and encouraging greater use of local parks and playing fields is vital.

10 How will people vote for their nominated field?

The public will vote and indicate their support for their favourite outdoor space through www.qe2fields.com. All outdoor recreational spaces nominated by Local Authorities will be uploaded to this site so that people can search for their area and cast a vote for the field they would like to be protected as a Queen Elizabeth II Field. We are hoping to provide a mechanism to enable the public to cast votes by phone and text. Voting will commence later this year.

11 How can the public support the Challenge?

The public can support the Challenge in a number of ways including by actively voting for outdoor recreational spaces to be protected and encouraging their Local Authority to sign up to the initiative. Donations from the public to the Challenge would, of course, also be welcomed!

12 Does Fields in Trust lobby Government for a change in the law?

FIT's primary aim is to secure better access to outdoor space for sport, play and recreation for everyone, and so part of their core work involves campaigning to strengthen the statutory protection of outdoor recreational space. FIT have had considerable success lobbying government over the years and helped to secure greater protection for both school and community playing fields and will continue to seek enhancement of this legislative protection.

13 Does FIT try to influence Local Authorities in their decision making?

Fields in Trust has worked very closely with Local Authorities since its formation in 1925, and continues to do so. We recognise fully the contribution made by many Authorities in terms of providing and managing playing fields and other forms of open space for local communities. We have had a positive impact in terms of recommending facility standards for sport and play, recreational planning matters including the widely used *Planning and Design for Outdoor Sport and Play* (aka *The Six Acre Standard*), direct protection of sites owned and managed by authorities (about 50% of the 1362 we protect) and indirect protection through planning and educational legislation.

14 Why are you putting this to a public vote? Why not protect all the nominated fields?

We want to create a real sense of public awareness and engagement around the project so that communities not only feel that something relevant and tangible is created as a legacy but that they have played a part in helping to create it. FIT's model works very much on the basis of local ownership and management and so we are pleased to be able to extend this community involvement to the new campaign. Our goal is 2,012 fields protected by 2012 but, with sufficient funds, we'd be delighted to include more fields in the overall tally.

15 How is a field defined for this programme? What criteria need to be met?

Fields in Trust would like to emphasise that they will welcome a wide range of sites as candidates for nomination to the Queen Elizabeth II Fields Challenge. This range includes gardens, children's play areas, bicycle trails, nature reserves, sports pitches and many more.

As further guidance, when selecting sites to go forward, Local Authorities should bear in mind the following criteria – criteria in line with Fields in Trust's general policy on protection:

- The site must be owned by the organisation putting the field forward to become a Queen Elizabeth II Field.
- Evidence of title permitting site use for outdoor, sport, play and/or recreation must be produced.
- Sites may be provided with facilities and equipment or used as general open space, and established for that purpose by way of planning requirements.
- Each site's principal use should be outdoor sport, play or recreation. We aim to be flexible and therefore dedications including village halls and indoor leisure, heritage, cultural facilities that promote community recreation will be considered.
- Satisfactory evidence that the use or proposed use is a lawful use in planning terms.
- Generally the minimum size is 0.2 hectare (0.5 acre).
- Sites need to be accessible in terms of location.
- Sites need to be affordable for the local community.
- Sites should all be open to the public and either established charitably, held by a sports club under the CASC regime or held as Public Open Space.
- All sites will need local managers, who will be responsible for the quality of the facilities, their maintenance and development, improving participation and use and financial and operational sustainability.
- Sites must be compliant with existing legislation relating to sport, play or open space.

16 What is the legal process for protecting these sites?

With the larger local authorities we aim first to agree a Memorandum of Understanding governing our joint commitments to matters relating to site identification, nomination and protection. Our objective is to protect sites in perpetuity.

17 How flexible is the process?

FIT has developed a number of options which we hope will suit all landowners. These include establishing the site on charitable trusts or protecting it as a non-charitable site; protecting the land for general open space purposes, specifically for sport or games, or for outdoor an indoor recreational purposes, depending on present and foreseen circumstance.

18 Will the specific field always be protected?

Fields in Trust does accept that on rare occasions communities change and land use changes accordingly. Parts of sites, or very rarely, whole sites can therefore be disposed of provided the disposal is of clear advantage, and in the best interests of the community, from a recreational perspective. The criteria which FIT applies to replacement facilities are that they should be of:

- at least equal size
- better quality
- serving the same community in terms of catchment area.

Additionally, and very importantly, the entire proceeds of any disposal should normally be re-applied to new sport, recreation and/or play facilities, with priority given to outdoor prior to indoor facilities

19 Can previously dedicated fields be included?

It depends on the terms of the dedication but where any site is dedicated as a memorial to one or more deceased people, FIT regards it as inappropriate for inclusion in the Queen Elizabeth II Fields Challenge.

20 Will FIT take over the management of a field?

No, all the sites protected by FIT are locally managed. Local communities, landowners and users are in a far better position to know how local facilities can best be provided, used and enhanced. All aspects of management and maintenance are determined locally. FIT's role is custodial and advisory. We see protection by these means as having a light touch but being absolutely effective. We ensure that the fact of protection of these sites is in the public domain and that any change of use or any buildings which fall outside the terms of protection need our specific advance consent.

21 Can the site retain its current name or does it have to be renamed the Queen Elizabeth II Field?

It is not necessary for the sites involved in the scheme to change their names. We are very aware that so many sites already have names that are instantly recognisable within the community through their long usage. Our recommendation is that the site would acquire Queen Elizabeth II Fields *status*, and receive any badging associated with this which would ensure there was no requirement for any actual name change. The King George V Fields are a good template for this. Many local authorities will be familiar with the King George V Fields in their area still being known by other names whilst also having the King George V plaques at their entrances.

www.ge2fields.com

fields@fieldsintrust.org



Agenda Item 10

Community Area Grants

Purpose of Report

To ask councillors to consider two applications seeking the following funding from 2011/12 Area Board Grants:

1. Westbury Arts and Music Festival application for £750 to fund the staging of a market and music event held as part of the festival
2. 1st Westbury Scout Group application for £897 to part fund the erection of a metal storage building

1. Background

1.1 Area boards have authority to approve grants under powers delegated to the area boards by the leader of Wiltshire Council (13 May 2009). Under the terms of that delegation area boards must operate within the policies set by the leader and/or the council. Wiltshire Council has adopted an Area Grants Policy, with funding criteria, to which the area boards must adhere.

1.2 In accordance with the Scheme of Delegation, any recommendation of an area board that was contrary to the funding criteria would need the approval of the leader, the appropriate cabinet member or the Cabinet.

1.3 In 2011/12 the Westbury Area Board was allocated a budget of £40,447. At the area board meeting of February 3 2011, the decision was taken to roll over unspent totals of £7492 making a total of £47,939. Following the approval of grant funding at the area board of June, we currently have **£35,489** remaining for this financial year.

2. Main Considerations

2.1 Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed before 31 March 2012.

2.2 Funding applications will be considered at every Area Board meeting until 31 March 2012.

3. Environmental Impact of the Proposals

3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the

community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1 Awards must fall within the Area Boards budget allocated to the Westbury Area Board.

4.2 If the grant application is approved, there will be **£33,842** left in the Westbury area board budget for 2011/12.

5. Legal Implications

5.1 There are no specific legal implications related to this report.

6. HR Implications

6.1 There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 Community Area Grants give all local community and voluntary groups, town and parish councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – Officer recommendations.

8. Officer recommendations

Applicant	Project proposal	Funding requested
Westbury Arts and Music festival	This year one of the main features of this popular festival will be a folk festival including poetry workshops and a craft market to be held in All Saints churchyard on Saturday 17 September. The funding will pay for stage and the hire of associated sound equipment and marquee.	£ 750

8.1.1 Officers are of the opinion that this application meets 2011/12 grant criteria.

8.1.2 . The arts and music festival is organised by volunteers from within the Westbury community and its wide range of events attract people from all over the area. It offers an insight into past and present dance and music as well as offering a range of participative arts and musical activities. Previous festivals

have shown it brings local talent to the fore and brings the community together.

This application links to Wiltshire Council priorities of engaging with local people and with the aims of the Westbury area community plan (Improving economy/tourism P.9).

Applicant	Project proposal	Funding requested
1st Westbury Scouts	Replacement of storage building alongside the Scout Hall. The proposal is to clear a space alongside the new building, including removing a tree stump, and to lay a concrete base. They will then erect a prefabricated metal garage on this base. Up till now storage of some camping and other equipment, including gas bottles, continued in an old railway wagon situated alongside the new Scout Hall. That wagon was becoming derelict and beyond repair and was an eyesore – it has been dismantled and removed.	£ 897

8.2.1 Officers are of the opinion that this application meets 2011/12 grant criteria but would recommend that any grant funding allocated should be subject to the grant of planning permission.

8.2.2 The 1st Westbury Scouts provide a variety of activities for more than 100 young people. This application links to Wiltshire Council priorities of improving young people's participation in positive activities.



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	1 st Westbury Scout Group
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity No 270011
2. Your project	
Project Title/Name	Provision of Replacement Storage Facility
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The old timber Scout Hut in Meadow Lane was demolished in 2005 and replaced by a new brick built building. Storage of some camping and other equipment, including gas bottles, continued in an old railway wagon situated alongside the new Scout Hall. That wagon was becoming derelict and beyond repair and was an eyesore. With the new Scout Hall in place, the old railway wagon could be dismantled and removed from the site and this work has now been completed. The project is to provide a new storage facility alongside the Scout Hall. The proposal is to clear a space alongside our new building, including removing a tree stump, and to lay a concrete base. We will then erect a prefabricated metal garage on this base.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Westbury
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>

Where will your project take place?	Alongside the Scout Hall in Meadow Lane, Westbury
When will your project take place?	Autumn 2011, if funding available.
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	The old railway wagon formerly used for storage was becoming derelict and was beyond repair. It was also an eyesore alongside the new Scout Hall.
How many people will benefit from your project?	The 100 or so members of the Scout Group and many local residents who pass by the site.
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	Provides a facility to support activities for young people. Pages 13/14 (Culture)
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	3	Female	1
25 – 50 years	Male	4	Female	2
Under 25 years	Male		Female	
Disabled People	Male		Female	
Black and Minority Ethnic people	Male		Female	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not applicable

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

More storage space will be available for equipment allowing more effective use of the main scout hall. Local people will be asked about the visual impact on the surroundings of the Scout Hall.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

No other funders

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: March	Year: 2011
A - Total income:	£5600	
B - Minus total expenditure:	£5187	
Surplus/deficit for year: (A minus B)	£413	
Free reserves currently held:	£1296	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Clear site and lay concrete base 5.5x3.0m	£300	Own fundraising/reserves		£
Supply Yardmaster 1017 Metal Garage	£597			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
Labour in clearing site and erecting garage	£100	In kind Labour in clearing site and erecting garage		£100
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£997	Total Project Income		£100

Total project income B	£997
Total project expenditure A	£100
Project shortfall A – B	£897
Grant sought from Wiltshire Council Area Board	£897
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	

**Please give the title name of the organisations'
bank account e.g. current**

Ist Westbury Scouts Group

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 10th June 2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Westbury Music & Arts Festival		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	WMAF		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This year the main project will be the folk weekend of poetry with market feel on Saturday 17 September. It will give the community an insight to past and present dance and music. Money required to fund setting up of market etc		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Westbury Town, Bratton, Dilton Marsh		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date May 2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Westbury & surrounding villages
When will your project take place?	16 September – 2 October
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	Past festivals have shown it brings local talent to the fore and brings the community together
How many people will benefit from your project?	Over 500 people
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areabords Please provide a reference/page no.	Encourage participation in music and arts activities, promote tourism, encourage visitors and help local businesses
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

Advertised in local papers and magazines with great interest shown from various people involved in the arts

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Yes – monies left will be put into next years festival or pursue other grants

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No x

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
BA13 Partnership	250	250

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/> No x <input checked="" type="checkbox"/></p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/> No x <input checked="" type="checkbox"/></p>		

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: November	Year: 2010
A - Total income:	£9033.01	
B - Minus total expenditure:	£7879.46	
Surplus/deficit for year: (A minus B)	£1153.55	
Free reserves currently held:	£1389.00	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Equipment hire (sound equip, stalls etc)	£500	Own fundraising/reserves		£
Entertainers, musicians, dancers etc	£3000			£
Venue costs	£350	Parish/town council		£
	£	Underwriting if loss	C	£1000
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	BA13 partnership	C	£250
	£	Ticket sales	P	£2650
	£			£
Total Project Expenditure	£3850	Total Project Income		£2900

Total project income B	£2900
Total project expenditure A	£3850
Project shortfall A – B	£950
Grant sought from Wiltshire Council Area Board	£750
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 25/07/11

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)